

# Town of Middlebury Parks and Recreation



Betsy Anderson, Director

COMMISSIONERS  
Ron Clark, Chairman  
Carolanne Browne  
Mike Roach  
Robert Mastroianni

## **MIDDLEBURY PARKS AND RECREATION COMMISSION**

### **Meeting Minutes**

**Thursday November 9, 2023**

Present: Betsy Anderson, Director  
Carolanne Browne  
Mike Roach  
Robert Mastroianni  
Sharon Bosco – left at 6:15 PM

Absent: Ron Clark, Chairman

### **CALL MEETING TO ORDER**

Carolanne Browne called the meeting to order at 6:22 PM.

### **APPROVE MINUTES**

The August 9, 2023 and October 12, 2023 meeting minutes were tabled.

### **PUBLIC COMMENT**

None

### **GREENWAY REPORT:**

Nothing to report.

### **COMMITTEE REPORTS:**

#### **BUDGET**

Betsy Anderson said the preliminary budget is due in December and she will be starting work on it soon.

#### **PERSONNEL**

Nothing to report.

#### **BUILDING AND PARKS**

Nothing to report.

## **PUBLIC RELATIONS**

Carolanne Browne said she sent out a follow up survey on the summer concerts. There have been 38 responses so far. She said she will try and bump it again. Out of the 38 responses two thirds attended the concerts. She read some of the comments to the Commission. She said she would email out the results so the Commission could review them. Carolanne Browne composed a breakdown of the cost for each concert and noted the cost for bands varied. She reported there is still money left for next year. A discussion ensued regarding the dates and number of next year's concerts. Carolanne Browne felt they were in a good position for next year.

**VOTED:** Unanimously on a motion by Mike Roach and seconded by Robert Mastroianni to **ACCEPT** the Public Relations Report.

## **DIRECTORS REPORT**

Betsy Anderson reported the MRA, Parks, and Quassy ball field buildings have all been winterized. Meadowview was kept open longer this year. She said that Trick or Trunk was a success and had a great turnout. December 2<sup>nd</sup> will be the tree lighting and Elf Central is ready to process Santa's letters. Betsy Anderson said she has purchased decorations for the gazebo. She read a letter she received from an anonymous resident regarding the condition of the town Christmas tree into the record. She noted that she has had a discussion with Ron Clark regarding this already. Carolanne Browne said it is hard to respond to the letter because they don't know who to contact. Betsy Anderson said she wanted to bring it to the Commissions attention, but unfortunately there is nothing they can do about it for this year. Carolanne Browne felt it was the right step putting a tree in the gazebo.

**VOTED:** Unanimously on a motion by Mike Roach and seconded by Robert Mastroianni to **APPROVE** the Directors Report.

## **OLD BUSINESS**

- **Shepardson Community Center Use Policy Discussion**

Nothing to discuss.

- **MRA Passes Policy Review**

Betsy Anderson said once the holiday season is over they can look at this more carefully and discuss it further. She felt that next year they should do a reset and people will have to provide proof of residency. She said that any input or ideas would be welcome. A discussion ensued regarding MRA pass options.

## **NEW BUSINESS**

- **Christmas on the Green Review**

Betsy Anderson said that Power Station has been booked, letters are going out, the Scout troops will be singing carols and Santa is booked. There is nothing outstanding left to be done. Carolanne Browne mentioned the old ornaments and asked if they would be displayed. Betsy Anderson said they could be hung, but they will be unable to stop people from touching them. She had an idea of posting photos of them on the

FaceBook page. Carolanne Browne thought that was a good idea. She suggested putting them on display at Town Hall when Santa is there.

**EXECUTIVE SESSION**

None

**ADJOURNMENT**

**VOTED:** Unanimously on a motion by Mike Roach and seconded by Robert Mastroianni to **ADJOURN** the meeting at 7:05 PM

cc: Town Clerk  
Commission Members  
Betsy Anderson  
Sharon Bosco